

**Minutes of the Regularly Scheduled Meeting
Platte County Board of Health Center Trustees
February 15, 2022**

Call to Order: Jackson called the meeting to order at 7:00PM at the Platte City facility.

Trustees Present: Jackson, Wright, Hill attended in person. Kingsley attended virtually via GoToMeeting.

Trustees Absent: Willmarth

Staff Present: Warlen and Luebbert attended in person. Cogan, Gallagher, Sanders and Smith attended virtually via GoToMeeting.

Others Present: Bryan Ruoff, Architect and Jen Snider, Attorney

Agenda Additions: None

COVID-19 Situational Update:

Sanders gave the Board an update on the COVID-19 numbers in Platte County. Case rates continued to drop to a 7-day case rate of **172.9** cases per 100,000 residents at the end of last week. This is the first time our case rate has been below 200 since early November. There were 9 deaths in Platte County in January, bringing the total deaths to 82 in non-Kansas City Platte County. Percent positivity dropped to **13.9%** and is also at its lowest levels since November.

Unified Facility Planning Update:

Bryan Ruoff, Architect, gave the Board an update on the planning of the new facility. Site visits for interested contractors were held on February 8th and February 11th. Bids will be due on Monday, March 7th to be opened at the Special Board Meeting on Tuesday, March 8, 2022.

EXECUTIVE SESSION:

At PM 7:29PM Hill made the motion, seconded by Wright to enter into Executive Session for new building discussion, pursuant to 610.021 (1),

(3), and (13) RSMo 2000. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Warlen, Luebbert, Snider and Ruoff were in attendance for the Closed Session.

Bryan Ruoff left the meeting before Real Estate Contract discussion.

Hill made the motion, seconded by Wright to extend the real estate agreement with ReMax House of Dreams from 2/28/2022 to 11/30/2022. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote

Executive Session ended at 7:56PM. Hill made the motion, seconded by Wright to end Executive Session, pursuant to 610.021 (1), (3), and (13) RSMo 2000. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Board of Trustees Meeting Format Changes:

Warlen discussed with the Board some format changes to the reports that are included in the board packets. After discussion, the Board would like Warlen to work with the staff over the next two months on changes to some of the financial reports and present to the Board at a later meeting.

Janitorial Services RFP:

Sealed bids for janitorial services were opened by Jackson and Luebbert. After discussion, Wright made the motion to hire Town & Country for one year but after discussion, Wright amended the motion to hire Town & Country for janitorial services until PCHD is moved into the new building, seconded by Hill. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Director Report:

Warlen gave the Directors Report and answered inquiries regarding each of his respective divisions. Report was reviewed.

Operational Assistant Director Report/Financial Report:

Luebbert gave the Operational Assistant Directors report and answered inquiries regarding each of the respective divisions. Report was reviewed.

Kathy Wright left the meeting.

Clinic Manager Report:

Smith gave the Clinic Manager Report and answered inquiries regarding each of the respective divisions. Report was reviewed.

Financials:

The description of Revenue and Expenditures for the FY 2022 Budget year to date was reviewed. Warlen answered inquiries regarding the respective divisions.

Payment of Bills:

The list of checks proposed for payment was reviewed, along with the explanation of non-customary bills. After review and discussion, Hill made the motion to approve the bills, seconded by Kingsley. Roll call vote: Hill – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Minutes:

Since there wasn't a quorum to approve the January Board Minutes, they will be added to the March agenda for approval.

Fee Resolution:

Hill made the motion to approve the Fee Resolution, seconded by Kingsley. The Fee Resolution included the following changes:


Moderna Covid Vaccine Administration - \$50
Carbamazepine, Free - \$50

Roll call vote: Hill – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote. The Fee Resolution was signed by Jackson.

Adjournment:

Hill made the motion to adjourn the meeting, seconded by Kingsley. Roll call vote: Hill – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Jackson adjourned the Regular Meeting at 8:34PM.


Secretary – Paula Willmarth

3-15-22
Date