

**Minutes of the Regularly Scheduled Meeting
Platte County Board of Health Center Trustees
June 15, 2021**

- Call to Order:** Jackson called the meeting to order at 7:01 PM at the Platte City facility.
- Trustees Present:** Jackson, Wright, Hill, Kingsley attended in person. Willmarth attended via GoToMeeting™.
- Trustees Absent:** None
- Staff Present:** Luebbert, Gallagher attended in person. Smith, Vernon attended via GoToMeeting™.
- Agenda Additions:** None
- Public Comments:** Janet Stark, Platte County resident, provided comments to the Board suggesting revisions to the Board's policies regarding public comments at Board meetings.

COVID-19 Situational Update:

Luebbert gave the Board an update on the COVID-19 numbers in Platte County and an update on vaccination rates in Platte County. The National Guard will be at the Parkville location Monday through Friday through June 15th to give vaccinations. Off-site vaccine clinics will be held at various locations, including June 22 in Weston.

Cities Readiness Initiative Contract Amendment 01:

Luebbert proposed to the Board that Amendment 01 of the Cities Readiness Initiative Contract, which increases the contract amount by \$2,651.00 for a total amount of \$13,904.00 be approved for the period ending June 30, 2021. Wright made the motion, seconded by Willmarth to authorize the Director to sign Amendment 01 of the Cities Readiness Initiative Contract with the Department of Health and Senior Services (DHSS). Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Public Comments at Board Meetings:

Luebbert presented a resolution adopting policies and procedures regarding public comments at regular meetings of the Platte County Board of Health Center Trustees. After suggested revisions were made to the policies and procedures, the Board directed Luebbert to forward the document to Legal Counsel for review and to present the revised document at the July Board meeting.

Unified Facility Planning Update:

Bryan Ruoff of 3F30 Architects gave the Board an update on the planning of the new facility. Ruoff suggested that the Board prepare to send out a request for proposals following the July meeting. Ruoff said the best case scenario is that construction may begin as early as September and be completed as early as the end of 2021.

Hiring Process for New Director:

The subcommittee met on June 8, 2021 to discuss the process of hiring a new Director in light of Vernon's pending retirement. Vernon reported that, as directed by the Board, this particular item will remain on the agenda until a Director is hired.

COVID-19 and Adult Vaccination Supplemental Contract:

Smith proposed to the Board that the COVID-19 and Adult Vaccination Supplemental Contract for the amount of \$182,913.00.00 be approved for the period of February 1, 2021 through January 31, 2024. Hill made the motion, seconded by Willmarth to authorize the Director to sign the COVID-19 and Adult Vaccination Supplemental Contract with DHSS. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Cities Readiness Initiative Contract Amendment #2:

Luebbert proposed to the Board that Amendment 02 of the Cities Readiness Initiative Contract be approved for the period of July 1, 2021 to June 30, 2022. The contract amount is \$11,253.00. Hill made the motion, seconded by Wright to authorize the Director to sign Amendment 02 to the Cities Readiness Initiative Contract. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

NHCA Primary Healthcare Contract:

Vernon presented the Primary Healthcare Contract with Northland Health Care Alliance (NHCA) for the period of May 1, 2021 to April 30, 2022. The contract includes funding of to provide Primary Care client visits for a maximum of \$165,000, along with \$57,500 for behavioral health care with TCMHS. The total contract amount is \$242,500. After discussion, Hill made the motion to accept the Northland Health Care Access Contract, seconded by Wright. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes Motion passed by unanimous vote..

Fees for CPR/First Aid Classes:

Luebbert proposed to the Board that the fee for CPR classes be increased to \$60 per student and that the fee for First Aid classes remains at \$30 per student. The new fees would be effective for the July 2021 class. Hill made the motion, seconded by Willmarth to accept the above set fees. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Director Report:

Vernon gave the Directors report and answered inquiries regarding each of the respective divisions. Report was reviewed.

Deputy Director Report:

Luebbert gave the Deputy Director's report and answered inquiries regarding each of the respective divisions. Report was reviewed.

Clinic Manager Report:

Smith gave the Clinic Manager report and answered inquiries regarding each of the respective divisions. Report was reviewed.

Financials:

The description of Revenue and Expenditures for the FY 2021 Budget year to date was reviewed. Vernon answered inquiries regarding the respective divisions.

Payment of Bills:

The list of checks proposed for payment was reviewed, along with the explanation of non-customary bills. After review and discussion, Kingsley made the motion to approve the bills, seconded by Wright. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Fee Resolution:

Gallagher presented the Fee Resolution, which included the following changes:

- Pediatric Hep A increased to \$41.00
- Hib vacc prp 2 months – 6 years increased to \$41.00
- H papilloma 9 vacc 3 dose increased to \$253.00
- Dtap/IPB/Hib Pentacel increased to \$111.00
- Mmr vaccine, sc increased to \$100.00
- MMRV Proquad increased to \$249.00
- Tdap vaccine increased to \$51.00
- Chicken pox vaccine increased to \$160.00
- Meningococcal Vaccine increased to \$146.00

Kingsley made the motion to approve the Fee Resolution, seconded by Wright. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote. The Fee Resolution was signed by Jackson.

Minutes:

Minutes of the Regular Board meeting of May 18, 2021 were reviewed. Hill moved to accept the minutes, seconded by Willmarth. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Minutes of the Special Session Subcommittee meeting of June 8, 2021 were reviewed. Hill moved to accept the minutes, seconded by Willmarth. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

EXECUTIVE SESSION:

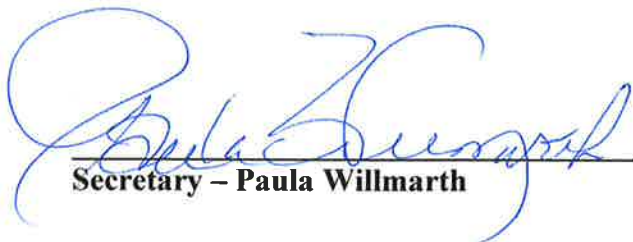
At 8:45 PM Hill made the motion, seconded by Kingsley to enter into Executive Session to discuss real estate appraisals and the leasing of building space, pursuant to 610.021 (1), (3), and (13) RSMo 2000. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote. Vernon, Gallagher, and Luebbert were present for the Executive Session.

At 9:14 PM Wright made the motion, seconded by Hill to end the Executive Session and return to Regular Session, pursuant to 610.021 (1), (3), and (13) RSMo 2000. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Adjournment:

At 9:14 PM Wright made the motion, seconded by Hill to adjourn the Regular meeting. Roll call vote: Wright – yes, Hill – yes, Willmarth – yes, Kingsley – yes, Jackson – yes. Motion passed by unanimous vote.

Jackson adjourned the Regular Meeting at 9:14 PM.


Secretary – Paula Willmarth

07-27-21
Date