

**Minutes of the Regularly Scheduled Meeting
Platte County Board of Health Center Trustees
May 17, 2022**

Call to Order: Jackson called the meeting to order at 7:07PM at the Platte City facility.

Trustees Present: Jackson, Wright, Hill, and Kingsley attended in person. Willmarth attended virtually via Zoom Meeting.

Trustees Absent: None

Staff Present: Warlen and Luebbert attended in person. Cogan, Gallagher and Smith attended virtually via Zoom.

Others Present: Bryan Ruoff, Architect and Jen Snider, Attorney

Agenda Additions: None

COVID-19 Situational Update:

Sanders gave the Board an update on the COVID-19 numbers in Platte County. Case rates continued to increase significantly to a 7-day case rate of **108.5** cases per 100,000 residents at the end of last week. This places Platte County back in **high transmission**. Platte County's community level remains "Low".

Unified Facility Planning Update:

Bryan Ruoff, Architect, gave the Board an update on the planning of the new facility. Ruoff reported that demolition had started on the new facility. Warlen reported that the contract with the General Contractor had been signed and the financing contract is being reviewed. Warlen also reported that a meeting was held with the new owners of the adjacent property to work out the easement issues.

Board Meeting/Board Packet Format Changes Update:

Warlen is continuing to work on updating and changing some of the Board reports, to be presented at future Board meetings.

Real Estate Contracts:

Warlen reported that at the May 2, 2022 Special Board Meeting he stated that the real estate contracts that the Board approved the minimum sales price is to be \$1.6 million for the Parkville facility and \$700,000 for the Platte City facility. After looking at the real estate contracts Warlen stated that the Platte City contract was a minimum sales price of \$750,000 and the Parkville building was correct at \$1.6 million.

NHCA Primary Healthcare Contract:

Warlen presented the Primary Healthcare Contract with Northland Health Care Alliance (NHCA) for the period of May 1, 2022 to April 30, 2023. The contract includes funding to provide Primary Care client visits for a maximum of \$165,000, along with \$57,500 for behavioral health care with TCMHS. The total contract amount is \$242,500. After discussion, Wright made the motion to accept the Northland Health Care Access Contract, seconded by Kingsley. Roll call vote: Wright – yes, Hill – yes, Willmarth - yes, Kingsley – yes, Jackson – yes Motion passed by unanimous vote.

Sports Physicals:

Warlen reported that in 2018 the Board made the decision to offer free sports physicals within the Family Healthcare Clinic to eligible Family Healthcare clients during the months of June, July and August annually. No further discussion was needed.

Director Report:

Warlen gave the Directors Report and answered inquiries regarding each of his respective divisions. Report was reviewed.

Operational Assistant Director Report/Financial Report:

Luebbert gave the Operational Assistant Directors report and answered inquiries regarding each of the respective divisions. Report was reviewed.

Clinic Manager Report:

Smith gave the Clinic Manager Report and answered inquiries regarding each of the respective divisions. Report was reviewed.

Financials:

The description of Revenue and Expenditures for the FY 2022 Budget year to date was reviewed. Warlen answered inquiries regarding the respective divisions.

Payment of Bills:

The list of checks proposed for payment was reviewed, along with the explanation of non-customary bills. After review and discussion, Kingsley made the motion to approve the bills, seconded by Hill. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Willmarth – yes, Jackson – yes. Motion passed by unanimous vote.

Fee Resolution:

No fee changes occurred the past month.

Minutes:

Minutes of the Regular Board meeting of April 19, 2022 were reviewed. Kingsley moved to amend the minutes by adding, Kingsley made the motion to close Executive Session and Wright seconded closing the Executive Session, Hill seconded the motion. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Willmarth – yes, Jackson – yes. Motion passed by unanimous vote.

Amended Minutes of the Regular Board meeting of April 19, 2022 were reviewed. Hill moved to accept the amended minutes, seconded by Wright. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Willmarth – yes, Jackson – yes. Motion passed by unanimous vote.

Minutes of the Special Session Board meeting of May 2, 2022 were reviewed. Kingsley moved to accept the minutes, seconded by Hill. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Willmarth – yes, Jackson – yes. Motion passed by unanimous vote.

Adjournment:

Kingsley made the motion to adjourn the meeting, seconded by Wright. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Willmarth – yes, Jackson – yes. Motion passed by unanimous vote.

Jackson adjourned the Regular Meeting at 8:28PM.


EXECUTIVE SESSION:

At 8:28PM Kingsley made the motion, seconded by Hill to enter into Executive Session for real estate discussion and the Director's six-month review, pursuant to 610.021 (1), (3), and (13) RSMo 2000. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Willmarth – yes, Jackson – yes. Motion passed by unanimous vote.

Warlen, Luebbert and Snider were in attendance.

Luebbert and Snider left the meeting at 8:40PM.

Executive Session ended at 9:50PM. Wright made the motion, seconded by Kingsley to end Executive Session, pursuant to 610.021 (1), (3), and (13) RSMo 2000. Roll call vote: Wright – yes, Hill – yes, Kingsley – yes, Willmarth – yes, Jackson – yes. Motion passed by unanimous vote.


Secretary – Paula Willmarth

6-21-22
Date